

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 9 MARCH 2001**

CEFMS:

a. Tommy Pond attended the P2 IPR in Huntsville, Al., 6-8 Mar 2001. The P2 IPR team reviewed progress to-date on the interaction of Oracle Projects and Primavera. All interfaces with other systems will be through Oracle Projects. One known interface with CEFMS will be in the area of PR&Cs very similar to the interface we are developing with FEM. Further discussions will be required to determine other interfaces needed and to document the requirements that will be placed on P2 and CEFMS.

b. At the request of the DRM, the UFC Directorate of Financial Systems Development and Maintenance (CEFMS Development Group) initiated development of web-based training in Feb 01. We queried all USACE activities to determine priorities of the training development. The Miscellaneous Purchase Credit Card Process followed by the Travel Process and the Contract Purchase Process were the most requested processes by all USACE activities. The web-based video help for Miscellaneous Purchase Credit Card Process was released on 8 Mar 01. In addition, help options with pop-up screens have also been added to the Credit Card Process to assist the user with a particular CEFMS form or a particular item on the form. After the CEFMS development group receives constructive feedback on the Credit Card Training, they will initiate the Travel Process video help training. Each USACE Activity CEFMS POC should issue guidance for using the Credit card Web-based video help.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 823 versus 773 on the last report. The inventory includes 93 Priority #1 problem reports. The open inventory also includes 5 problem reports related to the CEFMS Modernization/GUI work management effort.

b. Fifty-one (51) of the sixty-one (61) active databases have no imbalances. Three (3) have one, five (5) have three, one (1) has four and one (1) has nine. Total of database imbalances across the system is 31 versus 11 on the last report.

ACCOUNTING OPERATIONS:

NUMBER AND LOCATION OF ONBOARD PERSONNEL:

LOCATION:	NUMBER:
MILLINGTON :	288
HUNTSVILLE:	25
USACE HQ:	1
TOTAL:	313

DISBURSING WORKLOAD DATA:

PAYMENT	Current Month Ending 02/28/01	Year to Date
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BY CHECK:

Checks Issued	19,541	99,436
Percent of Total	39%	39%
Dollar Amount	\$219,966,890	\$1,020,480,961

BY EFT:

Transfer Made	30,962	154,109
Percent of Total	61%	61%
Dollar Amount	\$492,619,514	\$2,659,525,645

OTHER UFC ISSUES:

a. On 6 Mar 01, the Director, UFC and his staff briefed DCG Hunter and CSM Dils on the operation of the UFC, major on-going CEFMS and UFC finance and accounting operation initiatives, the first module of the CEFMS Web-based training, Corps of Engineers Enterprise Management Information System (CEEMIS), budget updates on the two Automated Information Systems maintained by the UFC (CEFMS and CEEMIS) and the Special Emphasis Program Initiatives. DCG Hunter and CSM Dils were also given a walking tour of the UFC providing them the opportunity see the operation and to meet and talk to the staff. DCG Hunter did request and we will explore the possibility for split disbursement, where part of the travel reimbursement designated by the traveler is sent EFT to the credit card company.

b. The GAO and PwC auditors visited the UFC 28 Feb 01 through 2 Mar 01 to test the status of issues identified at the UFC Millington during the information system control review supporting the FY 99 financial statement audit. The GAO/PwC follow-up status will reflect all issues under the control of the Millington Finance Center have been resolved except one which is corrected but will show unresolved (action Pending) because the correction was not implemented until 5 Jan 01.

c. we may have a resolution for our on-going five year problem with OMB. After mutual agreement by both UFC Millington and Huntsville offices, we have asked the Treasury Department to allow us to report our within Corps brokered work under the appropriation with specific limits.

For example: We would pull out all within-USACE brokered work for 96X3121 and report it under General Ledger 96X3121.1000 on the Treasury FACT report. The same would be true for each civil appropriation.

If Treasury approves the new appropriation limits, our problem will be resolved. We will only report under the Treasury FACT with the new appropriation symbols. The SF 133 report is pulled from the FACT data.

d. Cynthia Blevins, Lynda Locke and Mike Walsh will be attending the FY 2001 Audited Financial Statements (AFS) Workshop 13-14 Mar 01. The workshop, which is conducted annually, is being hosted by DFAS Columbus this year. The primary purposes of the workshop are to improve interaction among the participants and to achieve a well-balanced understanding of the issues pertaining to AFS preparation.

Discussions will focus on FY 00 lessons learned as well as FY 01 changes to OUSD(C) guidance, reporting schedules, and DDRS planned enhancements.

In addition, Cynthia and Lynda will be attending a mini-meeting on elimination entries on Monday afternoon, 12 March 2001. This meeting will be attended by an OSD representative Barbara Zientek, and will be a general discussion of the current process and procedures pertaining to eliminations as well as alternative approaches to elimination data if not feasible in a systemic manner.

e. All UFC employees who have been issued a government credit card for official government travel attended a mandatory training class. The training used PowerPoint presentation developed by the Department of Army to reduce travel card delinquencies.

f. Annual Prevention of Sexual Harassment (POSH) training was conducted for all employees on 22 February 2001. The training consisted of a PowerPoint presentation and a video emphasizing the Army's policy of zero tolerance for sexual harassment. A separate session was held for supervisors and team leaders focusing on their responsibilities for preventing and handling sexual harassment complaints.

g. The required midyear review of OMA funding was completed and results were submitted to CERM-B. The UFC submitted no unfinanced requirements but projects full utilization of all funding in the current Program Budget Guidance.

h. We have reviewed the initial FY02 manpower requirements cycle bulletin and have begun work on the first submission which is due 7 Mar 01.

i. Our Chief of Information Management participated in a Regional CIO VTC conducted on 1 March by Mr. Berrios. Each Division and Center was represented. Topics discussed included

1. EDMS status
2. Windows 2000 server implementation
3. FTS2001 problems
4. Information Assurance
5. Public Key Infrastructure (PKI)
6. Strategic Plan
7. CEEIS billing
8. ITIPS - CEFMS integration
9. Annual USACE DIM/CIM Symposium

j. Blaine Jackson from the Thrift Savings Plan (TSP) Board will present an employee briefing on TSP and upcoming changes to the program on Tuesday, 20 Mar 01.

k. The Special Emphasis Program Committee will be presenting a program in observance of Women's History Month 28 Mar 01.

1. On 20 Feb 01, our facility was inspected by Navy Safety Office for health and safety violations. All-in-all, we faired well, however, we were cited for two (2) minor workplace discrepancies.